

**REGULATIONS FOR THE DEGREE OF  
BACHELOR OF BUSINESS ADMINISTRATION (LAW)  
(BBA[Law])**

*These regulations apply to students admitted in the academic year 2003-2004 or earlier.*

*(See also General Regulations and Regulations for First Degree Curricula)*

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**Admission to the degree**

**BBA(LAW) 1** To be eligible for admission to the degree of Bachelor of Business Administration (Law), candidates shall

- (a) comply with the General Regulations;
  - (b) comply with the Regulations for First Degree Curricula; and
  - (c) satisfy all the requirements of the curriculum in accordance with these regulations and syllabuses.
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**Length of study**

**BBA(LAW) 2** The curriculum for the degree of Bachelor of Business Administration (Law) shall extend over three academic years, unless otherwise permitted by the Board of Studies in Business Administration and Law.

**BBA(LAW) 3** Students who obtain the degree of BBA(Law) after three years of study may, if they so wish, undertake a fourth year of study, leading to the award of the degree of Bachelor of Laws (LLB) (See also Regulations for the Degree of Bachelor of Laws (LLB) awarded in conjunction with the Degree of Bachelor of Business Administration (Law)).

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**Completion of the curriculum**

**BBA(LAW) 4** To complete the curriculum, candidates

- (a) shall satisfy the requirements prescribed in UG 3 of the Regulations for First Degree Curricula;
  - (b) shall enrol and attempt examination in not less than 198 credits of courses, in the manner specified in the syllabuses;
  - (c) shall normally be required to satisfactorily complete the number of credits of courses in an academic year, in a manner as prescribed in the syllabuses;
  - (d) shall normally select not less than 24 and not more than 42 credits of courses in each regular semester; and not more than 78 credits in an academic year<sup>1</sup>, unless otherwise permitted or required by the Dean of the Faculty or his designate;
  - (e) may select not more than 12 credits of courses in each summer semester<sup>2</sup>;
  - (f) may be required by the Dean of the Faculty or his designate to take a reduced study load if their academic progression is unsatisfactory.
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**Advanced standing**

**BBA(LAW) 5** Advanced standing may be granted to candidates in recognition of studies completed successfully in an approved institution of higher education elsewhere in

accordance with UG 2 of the Regulations for First Degree Curricula. Advanced credits granted shall not be included in the calculation of the Semester GPA, Cumulative GPA or taken into consideration for the honours classification of the degree to be awarded.

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### **Selection of Courses**

**BBA(LAW) 6** Candidates shall select courses in accordance with these regulations and the guidelines specified in the syllabuses before the beginning of each semester. Changes to the selection of courses may be made during an add-drop period designated for of each semester, and such changes shall not be reflected in the transcript of the candidates. Requests for changes after the designated add-drop period of a semester shall not be considered, and candidates withdrawing from any course without permission after the designated add-drop period of a semester shall be given an F grade.

**BBA(LAW) 7** Candidates shall not be permitted to select a second- or third-year course for which the failed course forms a prerequisite unless permission is given by the department concerned to sit a qualifying examination in the failed course and satisfy the examiners in this.

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### **Assessment**

**BBA(LAW) 8** Candidates shall be assessed for each of the courses which they have registered for, and assessment may be conducted in any one or any combination of the following manners: written examinations or tests, continuous assessment of performance, laboratory work, field work, research or project reports, or in any other manner as specified in the syllabuses.

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### **Grades**

**BBA(LAW) 9** Grades shall be awarded in accordance with UG 5 of the Regulations for First Degree Curricula.

**BBA(LAW) 10** Candidates shall not be permitted to repeat courses for which they have received a pass grade for upgrading purposes.

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### **Absence from examination**

**BBA (LAW) 11** Failure to take the examination as scheduled will automatically result in course failure under normal circumstances. Candidates who are unable, because of illness or other acceptable reason, to be present at any examinations of a course, may apply for permission to present themselves for examination at some other time.

### **Failure to pass a course**

#### **BBA(LAW) 12**

- (a) Any candidate who has failed to pass a course or courses in the manner provided for in these Regulations may be permitted by the Board of Examiners
  - (i) to sit a supplementary examination (or take any relevant assessment);

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- (ii) to repeat the course or courses by following instruction and taking the prescribed examination (or any relevant assessment), or by taking the prescribed examination (or any relevant assessment) without following instruction; or
  - (iii) to undertake the study of any alternative course or courses that enable completion of the curriculum in case that the course concerned is an elective course.
- (b) Where candidates are required to sit a supplementary examination or examinations under (a)(i) or to repeat a course or courses under (a)(ii), the new grade obtained shall replace the previous F grade in the calculation of the cumulative GPA, but the previous F grade shall be recorded on the transcript.
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### **Unsatisfactory performance**

**BBA(LAW) 13** Candidates shall be put on probation, in accordance with the arrangements of the Faculty, if their semester GPA is lower than 1.7 in any regular semester; and shall be recommended for discontinuation under the provisions of General Regulations G 12 if their semester GPA is lower than 1.7 for two consecutive regular semesters disregarding any summer semester or period of leave of absence in between.

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### **Award of degree**

**BBA(LAW) 14** To be eligible for the award of the degree of BBA(Law), candidates shall have

- (a) achieved a cumulative GPA of 1.7 or above;
  - (b) accumulated a minimum of 198 credits and passed all the compulsory courses required in the syllabuses; and
  - (c) satisfied the requirements in UG 3 of the Regulations for First Degree Curricula.
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### **Degree classification**

**BBA(LAW) 15** The degree of Bachelor of Business Administration (Law) shall be awarded in five divisions on the basis of cumulative GPA and other factors that are determined to be relevant by the Board of Examiners:

First Class Honours  
Second Class Honours Division One  
Second Class Honours Division Two  
Third Class Honours  
Pass

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<sup>1</sup> An 'academic year' comprises two regular semesters, the first semester to commence in September and end in December, and the second semester to commence in January and end in June, on dates as prescribed by the Senate. A 'summer semester' may be organised in addition to the two regular semesters.

<sup>2</sup> Students are normally not allowed to take summer course(s) in their final-year of study.