**THE UNIVERSITY OF HONG KONG**

**DEPARTMENT OF LAW**

Application for Credit Transfer (Non-law Courses for Minor Requirements)

**IMPORTANT Note to Students**: Students who intend to take **Non-law Course(s) for Minor Requirements** on exchange are required to obtain prior approval / recommendation from related HKU Department. After this approval form has been signed / stamped, please forward it to Ms Jean KO of the Department of Law either by hand or email ([lawexchange@hku.hk](mailto:cindyank@hku.hk)) for handling. Students should obtain approval from both related HKU Department and the Director of Exchange (Outgoing) of Faculty of Law before starting their exchange study, please allow the offering department at least 2-3 weeks to reply to your inquiry.

**IMPORTANT Note to related HKU Department**: We would like your kind assistance to fill in this form. Kindly return this form either to the applicant or Ms Jean KO of our department (Internal Mail: Jean KO, Department of Law, 10/F Cheng Yu Tung Tower; E-mail: [lawexchange@hku.hk](mailto:lawexchange@hku.hk)). Thank you very much for your help in advance.

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**Personal particulars and exchange details**

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| Applicant’s Full Name: | UID: | | Curriculum / Year: | |
| HKU Email Address: | Mobile No.: | | Exchange Duration (*eg: first sem 2019/20*): | |
| Exchange Institution: | | Standard exchange study load (*eg: 120 credits for full year exchange)*: | | |
| Medium of Teaching & Assessment (*eg: English)*: | | Applicant’s Signature: | | Date: |

**Course selection**The following documentation(s) are attached for your consideration (please tick ‘√ ’ as appropriate): ( ) Course Description ( ) Assessment Details ( ) Others

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| HKU Offering Department | Course code and title | No. of credits | No. of  teaching hours | Proposed HKU-equivalent Course  (if applicable) | For office use only | | |
| Advanced / Introductory Level | Approved /  Not Approved | Signature or Official Chop |
| **For example:**  Department of Psychology | PSYC365 Cognitive Psychology | 3 credits | 12 wks x 3 hrs | PSYC2007 Cognitive Psychology | Advanced | Approved | Signature /  Official Chop |
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